

NAMI – SCC Board Meeting
Location: United Way Office
4450 Capitola Road, Capitola, CA 95010
Time: 6:00 to 7:30pm
Minutes January 8, 2018

Attendance: Carol Williamson, Tina Landino, Warren Barry, Hugh Mc Cormick, Betsy Clark

Absent: Rama Khalsa, Melissa Watrous

Staff: Janet Gluch, Executive Director

1. Call to Order at 6:05pm. Because Suite 106 was occupied, the meeting was moved into an empty office which had to be vacated by 7pm; agenda items were rearranged with some items postponed to the next meeting.
2. Approval of Minutes of December 4, 2017 – Motion by Betsy; Second by Tina
3. General comments from guests. No guests attending
4. Report from Executive Director, Janet Gluch
Working on creating a procedure manual for each program for possible job restructuring/hire of new admin; move to 542 Ocean Street on Wednesday, January 10, 2018; will join Family to Family class beginning this Tuesday; PSA class at Community TV postponed because of concert rescheduling
5. Action: Approval of Office Lease agreement for two years, 542 Ocean Street. Encompass will have a month-to-month lease, so the downstairs conference room may not be available in the future. Motion to approve the Lease by Hugh; Second by Warren
- 5.5.1 Item 11 on the Agenda - Commencing Re-affiliation process, discussion of requirements, Due by September 2018 - moved up to accommodate the limited meeting time. Board will be asked to approve a change in the template of 6 documents to say NAMI Santa Cruz. Nancy commented that there were some things that were missing from the Code of Ethics and suggested a task force. Betsy mentioned that some things were too big for our agency, nothing was objectionable, but the mention of the CFO was complicated. Nancy and Betsy will work on Personnel policies – holidays for employees, vacation and compensation as well as the entire re-affiliation process. It was suggested to wait to take action until the February Board Meeting
6. NAMI/MHCAN Holiday Party. Expenses \$5,400; Income designated to party: \$800; 250 guests attended. There were too many large men's jackets and not enough women's jackets; the 40 extra gift bags were taken to the locked facility on 7th Avenue
7. End-of-2017 Fund Raising, \$8,810 (through December 22, 2017)
- 7.5 Discussion on the upcoming Board of Supervisor's meeting where HSA funding will be addressed. Hugh, a MHAB member, wrote a letter to Erik Riera that has not been responded to. Carol's letter, which complained about the county process, was responded to assuring more

involvement, and asking NAMI to facilitate breakout sessions. Carol and Hugh will share information to prepare speeches at the Board of Supervisor's meeting.

Betsy attended the monthly Police Chief Advisory Committee meeting as representative (no rotation). The diverse group was mainly composed of neighborhood people, with ACLU, NAACP among others, represented. Topics included discussion on what the committee would do; facilitation; diversity of interests; criminal activities and what police are doing to change it. There is a plan to restructure each sector by reassigning and increasing staff, to have a team of a lieutenant and two beat cops in each neighborhood. Mental Health issues – a tactical-measures de-escalation training was held. This scenario based training, which had positive reviews from other cities, included role play, creating distance and space, slowing down and bringing in other resources.

8. Classes and programs updates and status – item postponed to next meeting because of time constraints
9. Update: Concert event planning March 18: Tanya Gabrielian: The Beauty Within. Carol spoke with Tanya about possibly rescheduling the concert to April 8 to have a better turnout
10. NAMI California conference May 31, June 1 and 2, 2018, Hyatt Regency, Monterey, CA. Volunteer assistance is needed – maybe rent a van, or offer ½ day free? Task Force Report or Dual Diagnosis presentations?
11. Commencing Re-affiliation process, discussion of requirements, due by September 2018. Agenda item moved to 5.5
12. Financial report. July to December Income \$114,000, Expenses \$85,000 – item not discussed due to time constraints
13. Adjourn at 7:03pm, Carol moved, Hugh Second